

# Check List

## Income

Earnings (including self-employed)

Bank and bond interest

Stock dividends

Interest in any partnership, S corporation, or tax shelter

Income from a trust or estate

Rentals

Unemployment compensation

Pension or annuity

W-2

1099

1099-DIV

1099-INT

K-1

## Expenses

Medical expenses

Interest payments

Taxes

Charitable contributions w/ acknowledgements from the charity

Moving expenses

Business expenses

Mortgage interest or points, including Form 1098

Substantial theft or casualty losses

Investment-related expenses

## Purchases

Record of all purchases of personal property used in a trade or business

## Securities

Securities sold or purchased

Broker confirmation slips

Monthly brokerage statements

Form 1099-B

Real Estate Any Information On  
Sale of personal residence  
Sale of business real estate  
Purchase of personal residence  
Purchase of business real estate  
Sale or purchase of other property  
Improvements

Retirement  
Record of all retirement plan contributions and distributions  
1099-R for withdrawals  
Social Security benefits received.

Miscellaneous  
All income, expense and loss items that do not fall in the above  
categories,  
such as awards and settlements in personal injury cases  
Alimony payments and receipts  
Child care expenses  
State and local tax payments  
Tax refunds  
Amounts and dates of estimated tax payments (federal and state)  
Social Security numbers for all dependents including children

If you have any questions please do not hesitate to call us